

BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

MEETING MINUTES

Dates: Thursday, July 10, 2014
Time: 9:00 am
Location: AAFES Bldg, Honolulu, Oahu, Rm 309 Conference Room
Attendees: Kevin Nakamura (KN), Chair, Hawaii Water Environment Association
Virgilio Viernes (VV), Vice-Chair, County of Maui
Dr. Roger Babcock (RB), University of Hawaii Faculty
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice
Loren Tanigawa (LT), County of Kauai
Ron Hay, P.E. (RH), Private Sector

Unable to attend: Robert Souza, City and County of Honolulu

MINUTES

A. Call to Order at 9:16 am July 10, 2014

B. Review May 6, 2014 Meeting Minutes

1. The minutes of the May 6, 2014 Board of Certification (BOC) meeting were approved.

C. Old Business

1. Covanta HRRV WWTP Oahu, Babcock to do classification – PENDING.
2. DRC notification needed for Gary Franger's two aerobic systems in Hauula – has been contacted by phone and email – PENDING.
3. BOC Website Updates: Babcock will work with IT to make changes approved at last BOC meeting - PENDING.
4. License renewal notification: A letter was drafted to all operators stating that all licenses expire on October 15, 2014 and it will be sent to their last known address. Renewal applications must be submitted by September 12, 2014. Text of letter was agreed by email. Letters to be mailed out next week.

D. New Business

1. CEU Requirements for License Renewal. In the May 6, 2014 meeting, the requirements for CEUs for license renewal were modified. Those requirements are affirmed as a significant decision that will be used going forward.

2. Requests for CEUs:
 - a. Johan Casallo: Awarded 5 CEUs for CSUS Advanced Course and 0.375 CEU for HWEA conference.
 - b. James Ano: Awarded 6 CEUs for CSUS Volume I Course.
 - c. Fred Layi: Awarded 1 CEU for teaching Course 102 Basic Electricity which he has never received credit for taking.
 - d. Bruce Zhang: Awarded 1 CEU for teaching
 - e. Everet Allen: Awarded 18.7 CEUs for college courses completed at HCC.
 - f. Stefan Pichl: Awarded 41.5 CEUs for college courses completed at DAA Technikum.
 - g. Carlos Ferrer: Awarded 1 CEU for Chlorine disinfection course by HWRA and 1.15 CEUs for Maui Process Control Course and 6 CEUs for CSUS Volume I Course for a total of 8.15 CEUs.
3. DRC Notifications:
 - a. Life Care Center of Hilo, Class II facility, DRC Ryan Correia, Grade 3.
 - b. Kona Village WWTP, Class III facility, Charles Dawrs is no longer DRC.
 - c. Kealakehe WWTP, Kona, DRC Mark Norman retired from county, alternate DRC is currently Dana Riddle.
 - d. Honokaa WWTP, DRC Mark Norman retired from county, alternate DRC is currently Curtis Wakayama.
 - e. Wailua WWTP, Class IV facility, DRC Norman Matsuura Grade 4.
 - f. Schofield Barracks WWTP, Class IV facility, DRC Gregory Wilson, Grade 4; secondary DRC Kenneth Amado, Grade 4.
 - g. Manele WWTP, Lanai, Class III facility, DRC Fred Briones, Grade 4
 - h. Lanai City Auxiliary WWTF, Class II facility, DRC Lemuel Bacalso, Grade 2 ; secondary DRC Fred Briones, Grade 4.
4. Requests for Reciprocity
 - a. Orlando Archuleta. Applied for Grade 4 by reciprocity from New Mexico. Can be approved after submission of a letter stating he is actively seeking employment in Hawaii or a job offer at a Hawaii treatment plant.

- b. James Heitzman. Applied for Grade 4 by reciprocity from California. Can be approved after submission of a letter stating he is actively seeking employment in Hawaii or a job offer at a Hawaii treatment plant.
- 5. Requests for Temporary Certification:
 - a. Wade Thode (CCH). Applied for a temporary Grade 4 license for work at Kailua Regional WWTP under DRC Wesley Lim. Grade 4 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
 - b. Justin Clute (CCH). Applied for a temporary Grade 4 license for work at Kailua Regional WWTP under DRC Wesley Lim. Grade 4 temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
- 6. Wastewater Treatment Plant Classifications
 - a. None
- 7. Request for Course Evaluation for CEU approval
 - a. None
- 8. Budget for 2014-15: The BOC has requested expenditure records for the past year in order to work on the 2014-15 budget. The board would like to reallocate the quarterly budgets as follows: 1st \$2,500; 2nd \$5,300; 3rd \$8,400; 4th \$4,920.
- 9. License Renewal Applications. Reviewed 15 for grade 1; 13 for grade 2; 11 for grade 3; 17 for grade 4.
- 10. Planned meetings, exams, deadlines for remainder of 2014
 - a. Meetings: September 18 (Oahu), October 30-31 (Maui/Molokai), November 13 (Oahu), December 11-12 (Hilo)
 - b. Paper Exam: August 14 (apps due June 6)
 - c. License Renewals: All expire on October 15, 2014

E. Adjournment: July 10, 2014 – 12:40pm

Next BOC Meeting: September 18, 2014 (Oahu)

Next BOX Activity: WW Operator Examination on August 14, 2014